

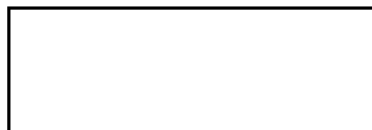
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DCI/IC-74-274  
22 July 1974

MEMORANDUM FOR: See Distribution

SUBJECT: Correspondence Discipline


I note an increasing number of items going to General Graham, Coordination Staff, and myself simultaneously. Except in special cases, all papers addressed to D/DCI/IC will pass through AD/DCI/IC on their way in. This is also true of all IC Staff support papers to the DCI. They will be forwarded over D/DCI/IC's signature. Let's cut down on the IC paper and this multiple copy practice. The morning report should keep all advised on key papers and the Registry will furnish copies if needed.



AD/DCI/IC

STAT

Distribution:

- 1 - Each Division Chief
- 1 - 
- 1 - Executive Officer (for Registry Chief)

STAT

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